



# TEXAS MUNICIPAL CLERKS CERTIFICATION PROGRAM

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## ENROLLMENT FORM / TEXTBOOK REQUEST FORM

### COURSE ENROLLMENT

Please enroll me in the marked course(s):

- Course 1** (enrollment fee: \$75.00)
- Course 2** (enrollment fee: \$75.00)
- Course 3** (enrollment fee: \$75.00)
- Course 4** (enrollment fee: \$75.00)

<b>TOTAL COURSE FEES ENCLOSED: \$ _____</b>
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*Confirmation, instructions, and your course home study guide will be emailed to you.*

*If you are enrolling in more than one course at this time, note the course in which you would like to begin study: \_\_\_\_\_*

### TEXTBOOKS

Choose your method (or methods) of obtaining course textbooks:

- I will be **purchasing** my textbooks.  
[Book list available here.](#) Only purchase textbooks for the course in which you are actively working, as textbooks are subject to change.
- I want to **borrow** the textbooks from the TMCA Loan Library.

**Send me the first module of course textbooks**

*for: (choose only one)*

- Course 1**
- Course 2**
- Course 3**
- Course 4**

**Book Loan Agreement Form & Deposit:**

- I will complete the [Book Loan Agreement form](#) and submit it and a \$50.00 refundable deposit to TMCCP, or
- The TMCCP office already has my Book Loan Agreement form and book loan deposit.

### Enrollee Information

NAME
TITLE
CITY
ADDRESS
CITY/STATE/ZIP CODE
PHONE NUMBER
FAX NUMBER
EMAIL

<p><b>Email this form to</b>          Administrative Assistant Miriam Sheehan: <a href="mailto:miriam.sheehan@unt.edu">miriam.sheehan@unt.edu</a>          and <b>make your enrollment fee payment(s)</b> in our <a href="#">online store</a></p> <p><b>OR</b></p> <p>Make your check/money order payable to  <b>Texas Municipal Clerks Certification Program or TMCCP</b>          and <b>mail with this form to:</b>          TMCCP, 1155 Union Circle #305067, Denton, Texas 76203-5017</p>
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