



Seminar Schedule for 2010-2011

LAST UPDATED OCTOBER 2009

Save this schedule for your easy reference and long-range planning. Any enrollee who is working toward certification or recertification can gain seminar attendance credit in the Texas Municipal Clerks Certification Program by attending these seminars. When making hotel reservations, specify a room in the Texas Municipal Clerks seminar block. **Anyone may attend these seminars.**

A POSTCARD ANNOUNCING EACH SEMINAR ON THIS SCHEDULE WILL BE MAILED TO CITY SECRETARIES AND ENROLLEES APPROXIMATELY SIX WEEKS PRIOR TO THE SEMINAR. CHECK <http://municlerks.unt.edu> FOR UPDATES.

COURSE NUMBER	TOPIC	SPEAKER(S)	LOCATION	DATES
---------------	-------	------------	----------	-------

2010

4	Election Law	Texas Municipal Clerks	Irving	January 11-13, 2010 <i>Seminar Hotel: Sheraton Grand Hotel DFW, 972-929-8400</i>
2	Office Administration & Communication	UNT College of Business Administration faculty	San Marcos	April 8-9, 2010 <i>Seminar Hotel: Embassy Suites San Marcos, 512-392-6450</i>
1 or 3	Public Funds Investment	Patrick Shinkle	Lubbock	June 17-18, 2010 <i>Seminar Hotel: Holiday Inn Lubbock-Park Plaza, 806-797-3241</i>
2	Records Management/Open Records/Parliamentary Procedure	Mary Lynne Stratta, TRMC, & Lisa Johnston	El Paso	August 5-6, 2010 <i>Seminar Hotel: Doubletree Hotel El Paso Downtown/City Center, 915-532-8733</i>
*1	Graduate Institute: Ethics	Walt McBride	Galveston	October 14-15, 2010 <i>Seminar Hotel: Galveston Island Hilton, 409-744-5000</i>
	<i>TML Annual Conference</i>		Corpus Christi	October 27-29, 2010

2011

4	Election Law	Texas Municipal Clerks	Irving	January 12-14, 2011 <i>Seminar Hotel: Sheraton Grand Hotel DFW, 972-929-8400</i>
3	Finance	To Be Announced	Tyler	April 7-8, 2011
1 or 4	Personnel Management	Abraham Benavides	Odessa	June 9-10, 2011
2	Legislative Update	Moderator: Alan Bojorquez	Austin	August 11-12, 2011
	<i>TML Annual Conference</i>		Houston	October 11-14, 2011
*1	Graduate Institute	David Reed	Addison	November 2-4, 2011

* Texas Municipal Clerks Association, Inc., Annual Business Meeting held at this seminar.