

# TMCCP ELECTION LAW SEMINAR

Thursday, January 24–Friday, January 25, 2019 • Embassy Suites Hotel, Frisco, Texas

## Registration Form

(page 1 of 2—submit both pages)

The TMCCP Election Law Seminar begins **Thursday, January 24, at 8:00 a.m.**, and ends Friday, January 25, at 11:15 a.m. There is a separate optional Pre-Seminar “Step By Step Session for Cities Who Hold Their Own Elections” on Wednesday, January 23. Full information about the seminar is available on our website: [municlerks.unt.edu](http://municlerks.unt.edu).

View the [Schedule of Events](#) on our website. Please plan ahead and estimate your preferred sessions in advance, with a back-up plan in case your preferred session is filled on the day of the event. To best accommodate our attendees, please note that there will be **no** seat-saving in the sessions, and sessions are available on a first-come, first-served basis. Many sessions are offered more than once. Handouts will be emailed to attendees the week before the seminar.

[You are welcome to purchase your registration online instead of mailing this form.](#)

### REGISTRANTS

CITY/ISD/ORGANIZATION
ADDRESS
CITY/STATE/ZIP
PHONE

NAME AND TITLE	EMAIL FOR <b>REGISTRATION CONFIRMATION &amp; HANDOUTS</b>
<input type="checkbox"/> Election Law Seminar • January 24-25, 2019	
<input type="checkbox"/> Optional Pre-Seminar Step By Step Session for Cities Who Hold Their Own Elections • January 23, 10:00 a.m.-3:00 p.m.	
<input type="checkbox"/> Optional Q&A Session • January 23, 3:15-4:30 p.m.	

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LIST ANY ADDITIONAL REGISTRANTS ON BACK OF PAGE

*Please submit both page 1 and 2 when registering.*

### REGISTRATION OPTIONS

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	QUANTITY	FEE	TOTAL
REGISTRATION FEE FOR ELECTION LAW SEMINAR • Jan. 24-25, 2019			
<b>Early Registration</b> (postmarked BY January 9, 2019)	1	\$295.00	
	2	\$570.00	\$ _____
	3	\$840.00	
	4	\$1,120.00	
<b>Regular Registration</b> (postmarked AFTER January 9, 2019)	1	\$345.00	
	2	\$670.00	\$ _____
	3	\$990.00	
	4	\$1,320.00	
PRE-SEMINAR OPTION			
10:00 a.m.-3:00 p.m., January 23 Optional Pre-Seminar Step By Step Session For Cities Who Hold Their Own Elections <i>Fee includes box lunch and "Step By Step" Handbook</i>	_____	x \$145.00	\$ _____
3:15-4:30 p.m., January 23 Optional Q&A Session	_____	No charge for seminar attendees	
<b>"Step by Step" Handbook*</b> <i>*(PLEASE NOTE: A handbook IS ALREADY INCLUDED with your registration fee if you are registered for the "Step By Step" Session.)</i>	_____	x \$55.00	\$ _____
<b>GUEST TICKETS for Thursday Luncheon</b> <i>(one luncheon ticket is included in each Election Law Seminar registration fee)</i>	_____	x \$52.00	\$ _____
		<b>TOTAL</b>	\$ _____

Anyone is welcome to register for this seminar. Registration payment may be made via **credit card, check, or money order**. The meals/refreshment provided with registration are the Thursday luncheon and coffee services. Registration fee does not include lodging.

#### REGISTRATION METHOD OPTIONS:

- **REGISTER ONLINE** by purchasing your registration in our [online store](#) instead of mailing this form.
- **MAIL** your completed forms with your check or money order: TMCCP, 1155 Union Circle #305067, Denton, TX 76203-5017

#### REFUND POLICY:

**BEFORE JANUARY 9, 2019:** If you are unable to attend the seminar, we encourage you to send a substitute. If you cannot send a substitute, a refund or transfer to a subsequent seminar (less a \$25 processing fee per person) will be honored if **written** cancellation is received by Wednesday, **January 9, 2019** (email [municlerks@unt.edu](mailto:municlerks@unt.edu)). Please allow 2-4 weeks to process refunds.

**AFTER JANUARY 9, 2019: NO REFUNDS OR TRANSFERS WILL BE POSSIBLE.**