

# You're Invited!

## EFFECTIVE COMMUNICATION: MAKE IT SIMPLE!

**Thursday, October 12, 2017**  
**9:00am – 1:00pm**

Leon Valley  
Conference Center  
6427 El Verde Road.  
Leon Valley, TX 78238

### ALAMO CHAPTER



**TMCA, INC.**

**Questions? Contact Information:**  
Saundra Passailaigue, President  
City Secretary, TRMC, Leon Valley  
Phone: (210) 684-1391 ext. 216  
Email: [s.pass@leonvalleytexas.gov](mailto:s.pass@leonvalleytexas.gov)

#### Introductory Speaker:



**Rolando B. Pablos**  
111<sup>th</sup> Secretary of State  
Appointed: January 5, 2017

Secretary Pablos brings an extensive record of public service to the Office of the Secretary of State, including tenure as a commissioner on the Texas Racing Commission and the Public Utility Commission of Texas. Secretary Pablos understands the importance of leveraging strategic community capacity in order to foster economic growth and attract investment to Texas. As both a state official and in his private practice, he has played critical roles in the advancement of international trade with Texas, especially through his advocacy for cross-border collaboration between the US and Mexico. Secretary Pablos earned a B.A. from St. Mary's University in 1992, an M.B.A. from the University of Texas at San Antonio in 1994, an M.H.M. from the University of Houston in 1996, and a J.D. from St. Mary's University School of Law in 1998. He is a licensed attorney and founding partner of RB Pablos P.C.

**TOPIC: Understanding the functions and responsibilities of the Texas Secretary of State's Office, and the Importance of Effective Communication in your Secretary's Office.**

#### Keynote Speaker:



**Kelly Kuenstler**  
City Manager  
City of Leon Valley, Texas

Ms. Kuenstler has over 20 years of public administration experience, which includes management of county and state departments as well. She holds a Master's Degree in Public Administration from New Mexico State University; and serves as an adjunct Instructor in the Public Administration Department for the University of Texas at San Antonio. Ms. Kuenstler is an active member of the Texas City Management Association and very much involved in civic events in and around the City of San Antonio.

#### **TOPIC: Improving Communication Skills In Your Work and With Outside Agencies**

The course is aimed at learning how to build meaningful and energizing relationships across your organization and recognizing that being successful together creates a happier, healthier and more productive work environment. The class will teach participants new strategies for tearing down silos and creating a networked organization both internally and externally.

### **REGISTRATION FORM**

*(Registration is Nonrefundable)*

**Early Registration** ..... **\$30.00**  
On/Before September 22, 2017

**Regular Registration** ..... **\$40.00**  
After September 22, 2017

Walk-In's Welcome; however,  
seating is limited, so register early!  
Refreshments will be provided.

### **ATTENDEE INFORMATION**

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Organization: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ Zip \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

**To register, mail this portion  
with a check payable to:**

**Alamo Chapter, TMCA, Inc.**

Attn: Lisa Hernandez, Treasurer  
P.O. Box 270

Natalia, Texas 78059

Email: [cityadmin@cityofnatalia.com](mailto:cityadmin@cityofnatalia.com)

**Alamo Chapter, TMCA, Inc.**  
City of Leon Valley, Texas  
City Secretary's Office  
6400 El Verde Road  
Leon Valley, Texas 78238

**Thank you Sponsors  
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