

ADVISORY MANAGEMENT COMMITTEE (See Bylaws-Article IX, Section 1)

Purpose: The Advisory Management Committee, as revised by the membership of the Texas Municipal Clerks Association, Inc., in September 2004, shall consist of five voting members: the current TMCA, Inc., President, the current TMCA, Inc., President-Elect, the immediate Past President, another Past President to be appointed by the incoming TMCA, Inc., President, and the current Chair of the Texas Municipal Clerks Certification Program of TMCA, Inc.

The AMC shall have the responsibility for ensuring compliance of all policies and procedures established by the Executive Board pertaining to the TMCCP and shall act as a liaison for the Executive Board and both the Education Director and Administrative Director. The main focus of the AMC, in addition to the annual performance evaluations of the TMCA, Inc./TMCCP Administrative Director and Education Director, shall be the long-range planning for the association.

| Name | City | Notes Committee members elect chair and secretary | Term (One Year) |
|-------------------|----------------------|--|------------------------|
| Jannette Goodall | Fort Worth | Chair, Past President | 2025 |
| Alicia Richardson | North Richland Hills | President | 2025 |
| Gretchen Mercer | Canyon | President-Elect | 2025 |
| Lee Woodward | La Porte | Immediate Past President | 2025 |
| Crystal Dozier | Willow Park | Certification Committee Chair | 2025 |
| Miriam Sheehan | TMCA | TMCCP/TMCA Administrative Director - Non-voting member | 2025 |
| Dr. Amy Holt | TMCA | TMCCP/TMCA Education Director - Non-voting member | 2025 |

AUDIT COMMITTEE (One-year term)

Purpose: examine the TMCA, Inc., financial records. Procedures have been established by the Executive Board. This committee meets during the annual TMCCP Election Law Seminar.

| Name | City | Notes | Term |
|-------------------|-------------|---------------|-------------------------|
| Belinda Berg | Cedar Hill | Chair | 1/1/2025 - 12/31/2025 |
| Stephanie Coggins | Amarillo | | 01/01/2025 – 12/31/2025 |
| Lindy Forsyth | Lefors | | 01/01/2025 – 12/31/2025 |
| Kara Andrepont | Lukin | Board Liaison | 01/01/2025 – 12/31/2025 |

AWARD OF EXCELLENCE COMMITTEE (Two-year, staggered terms)

Purpose: select award recipients for TMCA Award of Excellence based on criteria as outlined and approved by the Executive Board. Membership for this committee shall consist of at least five members serving two- year staggered terms.

| Name | City | Notes | Term |
|-------------------|---------------|---------------|-------------|
| Carla Oldacre | Greenville | Chair, 2025 | 2024, 2025 |
| Geoffrey Calderon | Alpine | | 2025, 2026 |
| Kelly Ballard | Keller | | 2025, 2026 |
| Jennifer Kirkland | Kyle | | 2025, 2026 |
| Caitlan Biggs | Little Elm | | 2024, 2025 |
| Crystal Roan | Missouri City | Board Liaison | 2025 |

AWARDS COMMITTEE (One-year term)

Purpose: select one recipient for the TMCA Emerging Leader award based on merit and eligibility criteria outlined and approved by the Executive Board.

| Name | City | Notes | Term |
|----------------------|-------------|--------------|-------------|
| Michelle L. Sirianni | Prosper | Chair | 2025 |

| | | | |
|-------------------|---------------|---------------|------|
| Christi Wynn | Brownwood | | 2025 |
| Kirsten Garcia | Richwood | | 2025 |
| Michelle Perez | Angleton | | 2025 |
| Rachel Dominguez | Windcrest | | 2025 |
| Mona Lisa Galicia | Grand Prairie | Board Liaison | 2025 |

BYLAWS COMMITTEE (Three-year term)

Full review to be completed every three years with intermittent review as requested by the Executive Board, TMCA/TMCCP Staff, or the membership. All amendments shall be presented to the Executive Board for review and recommendations with adoption consistent with the Bylaws procedures. This committee shall consist of one Certification Committee member (excluding the Certification Committee Chair) and five TMCA members. The President-Elect, Vice President, and Immediate Past President are ex-officio members of the committee.

| Name | City | Notes | Term |
|-----------------|-----------------|---|------------------|
| Christine Green | University Park | Chair | 2024, 2025, 2026 |
| Erika Brady | Austin | Certification Committee Member | 2025 |
| Maria Jackson | Humble | | 2025, 2026, 2027 |
| Lisa Cabrera | Krum | | 2024, 2025, 2026 |
| Laura Calcote | Killeen | | 2025, 2026, 2027 |
| Melissa Brunner | Bryan | | 2024, 2025, 2026 |
| Gretchen Mercer | Canyon | President Elect, ex-officio member | 2025 |
| Michelle Hicks | Waco | Vice President, ex-officio member | 2025 |
| Lee Woodward | La Porte | Immediate Past President, ex-officio member | 2025 |
| Frances Aguilar | Pearland | Board Liaison | 2025 |

CERTIFICATION COMMITTEE (Two-year terms)

Purposes: (1) promote the Texas Municipal Clerks Certification Program and set the policies and procedures for the operation of the Certification Program; and (2) award the TMCCP seminar registration scholarships and travel stipends. This committee shall attend the Graduation Ceremony to assist with the graduation ceremony. The committee meets in person or remotely twice per year as scheduled by the Committee. At least one meeting must be attended in-person. For special called meetings, the committee deliberates by phone, email, or web conferencing. Members being considered for service on the Certification Committee must submit a letter of support from the mayor or city manager prior to final appointment by the TMCA, Inc., President Elect.

| Name | City | Notes | Term |
|-------------------|-------------------------|--|-------------|
| Crystal Dozier | Willow Park | Chair | 2025, 2026 |
| Tracylynn Garcia | Tomball | | 2024, 2025 |
| Laurie Cassidy | Blanco | | 2025, 2026 |
| Erika Brady | Austin | | 2024, 2025 |
| Amanda Morales | La Feria | | 2025, 2026 |
| Lee Woodward | La Porte | Immediate Past President, ex-officio member | 2025 |
| Alicia Richardson | North Richland Hills | President, ex-officio member member | 2025 |
| Gretchen Mercer | Canyon | President Elect, ex officio member | 2025 |
| Miriam Sheehan | TRMC Staff | | |
| Amy Holt | TRMC Staff | | |

ELECTION RESOURCE TEAM (Two-year term)

Purpose: Provide outstanding resources to our membership

| Name | City | Notes | Term |
|-----------------|--------------|--------------|-------------|
| Ivy Peterson | Cleburne | Chair | 2024, 2025 |
| Angie Wade | Ennis | | 2024, 2025 |
| Kristi Morrow | Frisco | | 2025, 2026 |
| Kandice Garrett | Aransas Pass | | 2025, 2026 |
| Becky Sims | Lampasas | | 2025, 2026 |
| Amy Holt | TMCA | | |

MEMBERSHIP COMMITTEE (One-year term)

Purpose: contact and inform municipal clerks, mayors and city managers not involved with TMCA, Inc., and TMCCP about the benefits and services of the Association. Information and mail-out procedures have been established by the Executive Board. Members must be current chapter presidents or their designees.

| Name | City | Notes | Term |
|--------------------|-------------|---------------|-------------|
| Lisa Cabrera | Krum | Chair | 2025 |
| Christi Wynn | Brownwood | | 2025 |
| Miguel Cantu | Grey Forest | | 2025 |
| Vanessa Magallanes | Midland | | 2025 |
| Alice Holloway | Joshua | Board Liaison | 2025 |

MUNICIPAL CLERK OF THE YEAR COMMITTEE (One-year term)

Purpose: select one Texas municipal clerk as the recipient of the award. Criteria and a point system for evaluating service has been established by the Executive Board.

| Name | City | Notes | Term |
|-----------------------|--------------|---------------|-------------|
| Ivy Peterson | Cleburne | Chair | 2025 |
| Amy Casey | Belton | | 2025 |
| Joshua Stevenson | Fairview | | 2025 |
| Marcia Bentley-German | Midland | | 2025 |
| Monica Solko | Burleson | | 2025 |
| Rachel Dominguez | Windcrest | | 2025 |
| Stephanie Coggins | Amarillo | | 2025 |
| Susan Greenwood | New Fairview | | 2025 |
| Michael Muscarello | Webster | Board Liaison | 2025 |

NOMINATING COMMITTEE (One-year term)

Purpose: nominate qualified members for the TMCA, Inc., Executive Board. Factors such as service to local chapter and TMCA, Inc., geographic representation, and population of city are considered in the effort to create a statewide representation. One member shall have served on the Nominating Committee.

| Name | City | Notes | Terms |
|-----------------------|----------------------|------------------------------------|--------------|
| Monica Solko | Burleson | Chair | 2025 |
| Marcia Bentley-German | Midland | | 2025 |
| Elanna Killian | Humble | | 2025 |
| Tenitrus Bethel | McKinney | | 2025 |
| Thomas Harris | | | 2025 |
| Alicia Richardson | North Richland Hills | President, non-voting member | 2025 |
| Gretchen Mercer | Canyon | President-Elect, non-voting member | 2025 |

RESOLUTIONS COMMITTEE (One-year term)

Purpose: select, write, and proof-read resolutions that recognize benchmark accomplishments to honor outstanding members throughout the state. The Chair or designee will present the Resolutions during the TMCA, Inc., Awards Event held at the TMCCP Graduate Institute.

| Name | City | Notes | Term |
|-------------------|----------------------|---------------|-------------|
| Amber Villareal | Waxahachie | Chair | 2025 |
| Angela Smith | Deer Park | | 2025 |
| Becky McGrew | Katy | | 2025 |
| Christi Wynn | Brownwood | | 2025 |
| Jennifer Kirkland | Kyle | | 2025 |
| Traci Henderson | North Richland Hills | | 2025 |
| Shawna Atkinson | Abilene | Board Liaison | 2025 |

RETIREMENT COMMITTEE (One-year term)

Purpose: collect the names of and information about TMCA, Inc., members who retire during the year. The chair works closely with the TMCA Inc., office throughout the year to maintain a list of current retirees. The chair or designee will make a presentation honoring the retirees during the TMCA, Inc., Awards Event held at the TMCCP Graduate Institute. If a retiree cannot attend the Graduate Institute, an effort will be made to present at the local chapter or city retirement event.

| Name | City | Notes | Term |
|----------------|------------------------|---------------|-------------|
| Shelley George | Allen | Chair | 2025 |
| Laure Morgan | The Woodlands Township | | 2025 |
| Diana Boone | Dripping Springs | | 2025 |
| Cynthia Olguin | Hutchins | | 2025 |
| Elisa Morales | Garland | | 2025 |
| Tina Stewart | Colony | Board Liaison | 2025 |

SCHOLARSHIP COMMITTEE (One-year term)

Purpose: select the recipients of all major scholarships sponsored by TMCA and approved vendors to be used for TMCCP certification or recertification and for continuing college or university studies.

| Name | City | Notes | Term |
|------------------|-------------|---------------|-------------|
| Becky Sims | Lampasas | Chair | 2025 |
| Cynthia Olguin | Hutchins | | 2025 |
| Jennifer Stubbs | Garland | | 2025 |
| Carla Oldacre | Greenville | | 2025 |
| Gladis Sanchez | Pearland | | 2025 |
| Lisandra Leal | Burleson | | 2025 |
| Bobbie Jo Taylor | Kennedale | Board Liaison | 2025 |

STRATEGIC PLANNING COMMITTEE (One-year term)

Purpose: the committee works to further the implementation of the strategic plan as approved by the Executive Board. The members of the committee must be familiar with the strategic plan and be committed to taking actions to accomplish the work necessary to execute the strategic plan. This may mean taking steps to implement specific parts of the document (i.e., the strategic plan), working to create specific steps useful to implementing specific parts of the document, or working with other TMCA members who demonstrate mastery in certain aspects of the skills necessary to implement specific parts of the document. **This committee shall consist of four current board members (two of the four members must be the president-elect and the vice president), three members of TMCA, and one past board member.**

| Name | City | Notes | Term |
|-----------------|------------|-----------------------------|------|
| Gretchen Mercer | Canyon | President-Elect/Chair | 2025 |
| Michelle Hicks | Waco | Vice-President | 2025 |
| Roxanne Benitez | Stafford | TMCA Board Member | 2025 |
| Tina Stewart | Colony | TMCA Board Member | 2025 |
| Robyn Densmore | Georgetown | Served on committee in 2024 | 2025 |
| Rhomari Leigh | Texas City | | 2025 |
| Becky McGrew | Katy | | 2025 |
| | | Past Board Member | 2025 |

TECHNOLOGY COMMITTEE (Two-year term)

Purpose: monitor the list serve to maintain the professional and ethical standards established by the Executive Board and other technology projects as assigned to facilitate communication and to save funds.

| Name | City | Notes | Term |
|--------------------|------------|-------------|------------|
| Melissa Brunner | Bryan | Chair, 2025 | 2024, 2025 |
| Mayra Rios | Wilmer | | 2025, 2026 |
| Jean Dwinnell | Bridgeport | | 2024, 2025 |
| Katherine Cenicola | Fort Worth | | 2025, 2026 |

| | | | |
|-----------------|------------|---------------|------------|
| Belinda Berg | Cedar Hill | | 2025, 2026 |
| Stephanie Storm | Wylie | Board Liaison | 2025 |

TML BOOTH COMMITTEE (One-year term)

Purposes: (1) select and purchase the TMCA, Inc., promotional give-away item with approval by the TMCA Executive Board; (2) assist staff with the set-up and take-down of the TMCA, Inc., exhibition booth; (3) create and monitor a work schedule of volunteers to be with the booth during the Annual TML Conference. Members must reside in the surrounding area of the TML annual conference host city.

| Name | City | Notes | Term |
|-----------------------------|-------------|---------------|-------------|
| Lisa Cabrera | Krum | Chair | 2025 |
| Lone Star Chapter Members | | | |
| Yellow Rose Chapter Members | | | |
| Deborah Sorensen | Royse City | Board Liaison | 2025 |

TML SESSION COMMITTEE (One-year term)

| Name | City | Notes | Term |
|-----------------|-------------|--------------|-------------|
| Shelley Goodwin | Rockport | Chair | 2025 |
| Roxanne Benitez | Stafford | | |
| Jeana Bellinger | Brenham | | |

TML REPRESENTATIVE (Two-year term)

| Name | City | Notes | Term |
|-----------------|-------------|--------------|-------------|
| Gretchen Mercer | Canyon | | 2025 |