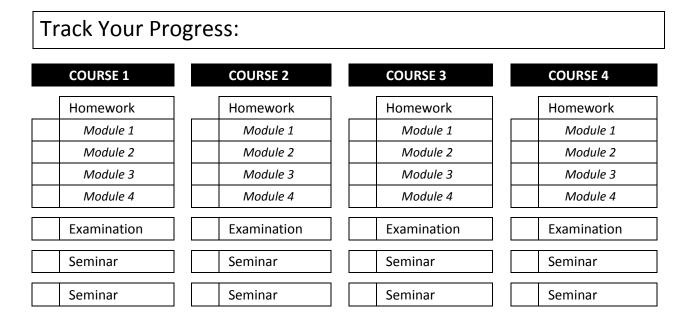
## **Requirements for TRMC Certification**

The Texas Municipal Clerks Certification Program is a self-paced distance learning program that consists of four courses. An enrollee must complete the program within ten years or start over.

To graduate, an enrollee must complete all four courses. **Each course** consists of **four modules of homework**, an **exam** over the homework, and **two course seminars**.

An enrollee must also have three years of paid TMCA, Inc., membership dues when graduating.



An enrollee may work on the courses in any order, and may also work on them concurrently. Course seminars and homework are separate—course seminars can be attended before, during, or after work on the homework.

Questions? Contact us: 940-565-3488 or email miriam.sheehan@unt.edu or municlerks@unt.edu.