You’re Invited!

EFFECTIVE COMMUNICATION: MAKE IT SIMPLE!

Thursday, October 12, 2017
9:00am – 1:00pm

Leon Valley Conference Center
6427 El Verde Road.
Leon Valley, TX 78238

Introductory Speaker:

Rolando B. Pablos
11th Secretary of State
Appointed: January 5, 2017

Secretary Pablos brings an extensive record of public service to the Office of the Secretary of State, including tenure as a commissioner on the Texas Racing Commission and the Public Utility Commission of Texas. Secretary Pablos understands the importance of leveraging strategic community capacity in order to foster economic growth and attract investment to Texas. As both a state official and in his private practice, he has played critical roles in the advancement of international trade with Texas, especially through his advocacy for cross-border collaboration between the US and Mexico. Secretary Pablos earned a B.A. from St. Mary’s University in 1992, an M.B.A. from the University of Texas at San Antonio in 1994, an M.H.M. from the University of Houston in 1996, and a J.D. from St. Mary’s University School of Law in 1998. He is a licensed attorney and founding partner of RB Pablos P.C.

TOPIC: Understanding the functions and responsibilities of the Texas Secretary of State’s Office, and the Importance of Effective Communication in your Secretary’s Office.

Keynote Speaker:

Kelly Kuenstler
City Manager
City of Leon Valley, Texas

Ms. Kuenstler has over 20 years of public administration experience, which includes management of county and state departments as well. She holds a Master’s Degree in Public Administration from New Mexico State University; and serves as an adjunct Instructor in the Public Administration Department for the University of Texas at San Antonio. Ms. Kuenstler is an active member of the Texas City Management Association and very much involved in civic events in and around the City of San Antonio.

TOPIC: Improving Communication Skills In Your Work and With Outside Agencies

The course is aimed at learning how to build meaningful and energizing relationships across your organization and recognizing that being successful together creates a happier, healthier and more productive work environment. The class will teach participants new strategies for tearing down silos and creating a networked organization both internally and externally.

REGISTRATION FORM
(Registration is Nonrefundable)

Early Registration .............. $30.00
On/Before September 22, 2017

Regular Registration .............. $40.00
After September 22, 2017

Walk-In’s Welcome; however, seating is limited, so register early! Refreshments will be provided.

ATTENDEE INFORMATION

Name:______________________________
Title:______________________________
Organization:_______________________
Address:____________________________
City:_____________________ Zip:________
Phone:_____________________________
Email:_____________________________

To register, mail this portion with a check payable to:

Alamo Chapter, TMCA, Inc.
Attn: Lisa Hernandez, Treasurer
P.O. Box 270
Natalia, Texas 78059
Email: cityadmin@cityofnatalia.com
Thank you Sponsors for supporting the Alamo Chapter, TMCA, Inc.

San Antonio Office
2517 North Main Avenue
San Antonio, TX 78212
210-227-3243

PO Box 2235
Tallahassee, FL 32316
1-800-262-2633
www.municode.com