Requirements for TRMC Certification

The Texas Municipal Clerks Certification Program is a self-paced distance learning program that consists of four courses. There are no set deadlines for completion of the Certification Program.

To graduate, an enrollee must complete all four courses. Each course consists of four modules of homework, an exam over the homework, and two course seminars.

An enrollee must also have three years of paid TMCA, Inc., membership dues when graduating.

An enrollee may work on the courses in any order, and may also work on them concurrently. Course seminars and homework are separate—course seminars can be attended before, during, or after work on the homework.

Questions? Contact us: 940-565-3488 or email miriam.sheehan@unt.edu or municlerks@unt.edu.